**MEMBERS PRESENT** Hal Smalley, Stephanie Queen, Martin Fallon, Jim McHale, Brent Johnson, Sonja Redmond, Linda Swarner, Trena Richardson, Walter Partridge

**TELECONFERENCE** Kris Holderied, Dick Peck

**MEMBERS ABSENT** James Hornaday

**STAFF** Gary Turner, Carrie Couey, Cheryl Siemers, Julie Cotterell, Tammie Willis, Robin Dahlman, Paul Perry, Marci Lea, Reid Brewer (telecom)

**CALL TO ORDER** Chair Smalley called meeting to order at 6:01 p.m. Roll called, quorum established.

**APPROVAL OF AGENDA** Motion to approve November 14, 2019 agenda passes by unanimous consent.

**APPROVAL OF MINUTES** Motion to approve October 10th, 2019 minutes requested by Jim McHale. Motion passed unanimously.

**INTRODUCTIONS** Brent Johnson: New KPB Assembly representative. Brent has taken several classes at KPC and enjoyed every one.

Observed a moment of silence in remembrance of Alan Boraas. There will be a service at the Kenai River Campus in January. The exact date and time will be distributed once it’s finalized.

**5.0 ORAL REPORTS 5.1 Chair Smalley:**

**5.2 KBC Advisory Board Rep. – Kris Holderied:** Echo what was said about the loss of Alan. He will be missed.

**5.3 College Director – Gary Turner:** We will be having a retirement party for Bettie Wallace on Wednesday, December 4th, at Mykels. The party will start at 5:00 and dinner will start at 5:30. If you would like to attend, we have a buffet dinner for $32 or you can just have drinks.

**5.4 Administrative Services – Carrie Couey**: Nothing to add to written report.

**5.5 Kachemak Bay Campus – Reid Brewer**: Semester by the Bay instructor Debbie Tobin has been visiting campuses on the east coast. Students are very interested in participating in the SBB program. We will be offering our first ever Conservation Ecology Program. The idea is that students come here and they get a hands on education and then they fall in love with the area and never leave.

**5.6 KPC Assist. Director of Academic Affairs** **– Cheryl Siemers:** Nothing to add to written report.

**5.7 RBES Coordinator – Jackie Marshall:** Nothing to add to written report.

**5.8 Student Services – Julie Cotterell:** Nothing to add to written report.

**5.9 Residence Life Coordinator – Tammie Willis:** Nothing to add to written report but Thanks from Reid Brewer for the Safe Zone Training. The same training was done at KRC and it was very outstanding.   
  
**5.10 Advancement – Alasha Brito:** Nothing to add to written report.

**5.11 IT Services – Mark Jensen:** Nothing to add to written report.

**5.12 Faculty – Bettie Wallace/ Henry Haney/Chris Stuive/Robin Dahlman/Clair Kochis/Paul Perry:** Robin: I facilitated a Zoom session to teach others how to use it since it’s becoming much more widely used.

Paul: We currently have 13 PMED students that are very engaged. When we had the opportunity to help with the Halloween activities, they jumped all over it.

Cheryl: Thanks to the Student Union for taking the Halloween activities and running with it.

**5.13 Facilities / Maintenance – C.O. Rudstrom:** C.O. has been at Siemens training at CPH for three days.

**5.14 Learning Center – Diane Taylor**:

**5.15 Counseling & Advising – Chris Stuive:** Nothing to add to written report as submitted.

**5.17 Student Government**

**15.7.1 KRC Student Union:** Isaac Averill: Introduction to Cloda, SU VP. Thanks for everyone that helped for the Halloween activities. It was great to see the whole campus come alive and help.

**15.7.2 KBC Student Association:** Reid: Very impressed with Student Union. They have done Halloween, Friendsgiving, caroling, toy drives, etc. It’s so exciting to have a really engaged group.

**5.18 Council Member Comments**

Kris and Walt: Nothing to add.

Trena: Excited about Halloween events. Sad about the loss of Alan. Thanks to everyone for their hard work.

Linda: Echo thanks for staff reports. Reminder of KPC Showcase this evening at 6:30.

Brent: Excited to be here. Loved Alan and wish he could have lived twice as long. Son fished with us for a season and it was great.

Sonja: Good resolution that was sent. Thanks to those that wrote and sent it. It was respectful.

Jim McHale: Welcome to Brent. Thanks for the annual report. Thanks for supporting the veterans. Interested in attending ALICE training.

Martin: Thanks for reports. I enjoy reading them as I feel it connects me with the college. Next Wednesday KPC Showcase: Reentry coalition is presenting. They help with people that have been incarcerated to help them reintegrate in to society.

Stephanie: Thank you for excusing me from the last 2 meetings and for voting me as Vice Chair again. I hope Mike Morgan will teach beginning ukulele again. Voting is taking place for Leavitt AMP Grant for the music in the park series. We are in the voting phase.

Hal: Thank you for the reports. They are wonderful.

**5.19 Faculty, Student, Staff, and Public:**

Bill Howell: Will be teaching in Spring the Art and Science of Brewing Tuesday nights, 5:30-6:45.

**6.0 DISCUSSION ITEMS 6.1 UA Restructuring Update**:

Gary: Borough Budget request coming up. February 13th meeting that will be an action item. We will get that to you in advance. Just a heads up. No restructuring going on now. The last Board of Regents meeting they were in facilitated meetings discussing roles and responsibilities. They will be doing an audit of roles. Day two of the Board of Regents had elections. It had two and a half hours of public testimony. The tuition increase discussion was tabled till January.

**7.0 ACTION ITEMS 7.1 Scholarship Funding (perpetual agenda meeting)**

Carrie: We have the same amount as we had last month $1,563.44. Will take donations anytime. Shout out to Dick Peck and all those that donated.

**9.0 ADJOURNMENT** Declared by the Chair at 6:48 p.m. Unanimous consent.

Minutes respectfully submitted by:

*Marci Lea*  
your name  
College Council Secretary

Minutes approved on \_\_\_\_\_\_\_\_\_\_ as attested by:

Hal Smalley, Chair