UNIVERSITY of ALASKA ANCHORAGE

Kenai Peninsula College
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For Official Use Only

UNDERGRADUATE CHANGE OF MAJOR OR DEGREE

This form may only be used by students who have been formally admitted to a degree seeking status. Changes at same degree level as admitted program will be processed with departmental approval. Students wishing to change to a lower degree (i.e. Baccalaureate to Associate) can do so. Students wishing to change from an Associate to Baccalaureate program must apply for admission to the new level even if previously admitted. Be aware that changes to degree level may impact financial aid.

NOTE: Students who change their major or degree, or add a second major, must satisfy the catalog requirements for the new major or degree in effect at the time of the change, unless going from pre-major to full major. It is strongly recommended that students meet with an advisor prior to submitting the form. Change of Majors/Degrees take effect during the semester in which they were submitted. (See UAA catalog)

UA is an AA/EO employer and educational institution and prohibits illegal discrimination against any individual: www.alaska.edu/titleIXcompliance/nondiscrimination.

Click Here to Clear Form

PART 1 – To be completed by the student

Name _____ UA Student ID _____

Student Email _____ Phone _____

Request to:

- ☐ Change Major/Degree
- ☐ Add Second Major (Double majors must have the same degree. Example: BA in History/English)
- ☐ Drop a Major

From _____ To _____ _____
(Current Major/Degree) (New Major/Degree) (Second Major)

Student must sign & date after printing

_____ _____
(Student's Signature) (Date)

By signing this form, students receiving VA benefits do hereby authorize UAA to notify the Regional Office of Veterans Affairs of this change.

PART 2 – To be completed by department

If adding a second major: (Degree must be the same)

Primary Major _____ Degree _____ Secondary Major _____

College or School _____ College or School _____

☐ Approved ☐ Pre-Major ☐ Approved ☐ Pre-Major
☐ Not Approved ☐ Full Major ☐ Not Approved ☐ Full Major

Advisor Assigned: _____ Advisor Assigned: _____

Comments: _____ Comments: _____

_____ _____

Dept Authorized Signature Here | Dept Authorized Signature Here

(Dept. Authorized Signature) (Date) (Dept. Authorized Signature) (Date)

rev 7/2017